

## CARLYNTON SCHOOL DISTRICT

### Voting Meeting

October 16, 2017

Carlynton Jr.-Sr. High School Auditorium – 7:30 pm

### MINUTES

The Carlynton School District Board of Education held its voting meeting October 16, 2017 in the junior-senior high school auditorium. Those in attendance included President Jim Schriver, Vice President Joe Appel and Directors Monica Dugan, George Honchar, Marissa Mendoza, LeeAnne O'Brien, Caleb Richardson and Kelly Zaletski. Also present was Superintendent Gary Peiffer, Solicitor Anthony Giglio, Business Manager William Reilly, and administrators Rachel Andler, Lauren Baughman, Rachel Gattuso and Dennis McDade. The audience was comprised of 11 individuals.

**CALL TO ORDER** - *President Schriver called the meeting to order at 7:33 pm. The Pledge of Allegiance was led by Bill Reilly. The roll was called by recording secretary Michale Herrmann. Director Schell was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

### **APPROVAL OF MINUTES:**

Director Zaletski moved, seconded by Director Mendoza, to approve the minutes of the October 2, 2017 voting meeting as presented. **By a voice vote, the motion carried 8-0.**

### **REPORTS:**

- **Executive Session** – *President Schriver said real estate and personnel matters were discussed in the closed session.*
- **Administrative Reports**
  - **Superintendent** – *Dr. Peiffer said data and assessment was the topic of an recent in-service day; the PSERs contribution rate appears to be greater than expected; Homecoming is October 20 and many other fall events are scheduled at the elementary schools and the junior-senior high school.*
  - **Principals** – *Mrs. Baughman provided a newsletter and highlighted some of the items; she introduced students selected for the Baughman Brigade and gave certificates; the school received national attention for a heartwarming “hero” story of a brother and his military sibling returning home; and the school received a Title I high progress award for closing the achievement gap. Mrs. Gattuso said homecoming week will be celebrated with themed dress-up days, a pep rally, parade, game and dance. A Sadie Hawkins dance will be held November 4 for students in grades 7-9. Members of the NHS completed landscaping at the Carnegie Free Library, and a parent night will be offered October 18 about responsible digital usage.*

Minutes of October 2, 2017  
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- Director of Special Education – *Dr. Andler said the number of ESL enrollments has slowed down; the district currently has 51 students who require the services; On Hands software is now available with IEP Writer to allow teachers to easily access student databases for appropriate accommodations; the district is replacing Naviance with SCOIR for college and career guidance. In keeping with the 339 Plan for the maintenance of academic goals, career and college readiness, a career fair will be held at the high school on May 23, which is also “step-up day” for sixth graders.*
- Maintenance – *Mr. McDade said TRANE is making headway by conducting energy audits and will utilize an electrical contractor to review building components. An advisory meeting with TRANE is scheduled for October 24<sup>th</sup>. The concrete sidewalks by the gym have been repaired and work continues on the former library. Staff is preparing to condition and winterize fields as fall sports wind down.*

➤ Committee Reports

- Parkway West CTC – *Director Appel said enrollment is up by 300 students, a result of new programming to meet demands*
- Pathfinder – *Director Richardson reported there will be a meeting October 18; Director Honchar attended an earlier meeting, reporting attendance is low, with nine students graduating in June; one graduate is a Carlynton student.*
- SHADSA – *Director Dugan said the group will meet November 16 at Upper St. Clair High School.*

**I. Miscellaneous**

Director Dugan moved, seconded by Director Appel, to approve the additions to the 2017-2018 Conference and Field Trip requests as presented; (Miscellaneous Item #1017-01 REVISED)

2017-2018 Conference and FT Requests

And the proposed 2018-2019 school year calendar as presented. (Miscellaneous Item #1017-02) **By a voice vote, the motion carried 8-0.**

2018-2019 School Year Calendar

**II. Finance**

Director Honchar moved, seconded by Director O’Brien, to approve the May 2017 bills in the amount of \$1,554,976.36 as submitted;

May 2017 Bills

The June 2017 bills in the amount of \$1,975,794.92 as submitted;

June 2017 Bills

The September 2017 Athletic Fund Report with an ending balance of \$6,289.71; (Finance Item #1017-01)

Athletic Fund Report

And the September 2017 Activities Fund Report with an ending balance of \$75,700.92 (Finance Item #1017-02) **By a voice vote, the motion carried 8-0.**

Activities Fund Report

### III. Personnel

Director Dugan moved, seconded by Director Richardson, to approve the additions to the 2017-2018 Day to Day Substitute List as presented; (Personnel Item #1017-01 REVISED)

Additions to 2017-2018 DD Sub List

The addition and deletion to the 2017-2018 Activities Supplemental List as presented; (Personnel Item #1017-02)

Addition/Deletion Activities Supplemental List

Award the position of after-school ESL tutor to Jamie Sonnie at the per diem rate. The position is for the 2017-2018 school year and will be held from 3:15-4:15 pm, Monday through Thursday, at Carnegie Elementary School; (Personnel Item #1017-03)

ESL Tutor – Jamie Sonnie

The Leave of Absence requests as submitted by employees #SCFT1718-08 and #CFT1718-09; (Personnel Item #1017-04)

Leave of Absence Requests

Accept the letter of resignation from Carol Rust for the position of In-School Suspension Monitor at Crafton Elementary, effective October 6, 2017 as submitted. (Personnel Item #1017-05)

ISS Monitor Resignation – Carol Rust

Accept the letter of retirement of guidance secretary Karen Wilmus, effective November 30, 2017 under the terms presented in correlation with the Secretarial-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #1017-06)

Letter of Retirement – Karen Wilmus

*And* employ Ellen Papuga as lunchroom/playground aide at Carnegie Elementary under the terms of the Secretarial-Cafeteria-Aides Collective Bargaining Unit Agreement. (Personnel Item #1017-07) **By a voice vote, the motion carried 8-0.**

LRPG Aide – Ellen Papuga

### IV. Student Services

Director Zaletski moved, seconded by Director Dugan, to approve the Spring 2018 proposed marching band trip to Disney World, Orlando, Florida as presented. (Student Services Item #1017-01) **By a voice vote, the motion carried 8-0.**

Proposed Marching Band Trip – Spring 2018

### IV. Policy

Director Appel moved, seconded by Director Dugan, to approve the second and final reading of Policy 210, Copy of Medications, per the recommendations of the full PSBA policy review. (Policy Item #1017-01)

Final Reading – Policy 210

*There were several questions about the language in the policy.*

Director Mendoza moved, seconded by Director Zaletski, to table the motion until questions about the policy are addressed. **By a voice vote, the motion carried 8-0.**

**OLD BUSINESS:** *Director Schriver asked for updates on the space formerly occupied by the library and requested the curriculum components of the maker space. Dr. Peiffer said he is meeting with Lisa Rowley, Wendy Steiner and Mike Loughren and will know more by the next meeting.*

**NEW BUSINESS:** *None*

**OPEN FORUM:** *None*

**ADJOURNMENT:** *With no further business to discuss, Director Honchar moved, seconded by Director Mendoza, to adjourn the meeting at 8:18 pm. By a voice vote, the motion carried 8-0.*

Respectfully submitted,

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William Reilly, Board Secretary

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Michale Herrmann, Recording Secretary